

**CONFIDENTIAL**

3 October 1951

MEMORANDUM FOR: Deputy Director (Administration)

SUBJECT: Transfer of Management Personnel from Personnel Pool to Administrative Pool.

*SEVEN* 1. The Acting Personnel Director has requested that the ~~old~~ positions now being carried by Management as trainees which are charged against the Personnel Pool be slotted against the Administrative Pool.

2. We feel very strongly that this Trainee Program is worth many times its weight and is already proving successful in filling the T/O vacancies of the other offices. As it has worked out, where some of the offices are reluctant to fill certain T/O positions because of unknown quantities, they are eager to take people from our office, and our Trainee Program is designed to accomplish just that.

3. We concur in Personnel's proposal that the slots be moved from the Personnel Pool to the Administrative Pool, and upon your approval will execute the necessary papers.

cc: Deputy Director (Personnel)

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